

My Football Club



2016 5-a-side and Super Sixes Tournaments

Welcome to Souths United Football Club. The following instructions will enable you to self-register for the 2016 5-a-side or Super Sixes Tournament via My Football Club – FFA’s Registration website.

Go to www.myfootballclub.com.au

Logging On

1. Select ‘Register Now’ from the side menu bar and then ‘Player Registration’ from the bottom menu bar.

Three options appear. Select the appropriate option –

- a. I know my FFA number and I am ready to proceed to a login screen to retrieve my password and complete my registration
→ *Click here to proceed to login pages*
- b. I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to competing my registration
→ *Click here to find your FFA number*
- c. I have never been registered before and would like to create an FFA account to commence the registration
→ *Click here to create an FFA account*

2. Follow the on-screen directions to either login or create an FFA account and then login.

Options a and b re password:

If you need to have your password resent, click the appropriate button. The password will be sent to the email address you used when you last registered online.

If the email address does not match the one in the system, you have a choice of two options: Try again or select Validate Account.

Try Again: choose a different email address that may have been the one used the last time you registered online (IF you can still access it)

Validate Account: Enter the required details and click ‘Check Details’. If the information matches the information in the system, you will then be able to enter an email address of your choosing. A new password will be emailed to that address.

3. If you experience difficulties – Contact FFA Call Centre on (02) 8020 4199 or email myfootballclub@footballaustralia.com.au and they will assist you to log into the system.

Player Home Page and Registration Process

1. You will see a personal details page, please scroll through and update where applicable.

If Uploading an Image of the player, please note the following criteria:

- Passport-style photo
 - Player is not permitted to smile
 - Head and shoulder shot
 - No hats or sunglasses are to be worn
- Inappropriate photos may result in registration of player being declined.
- Photos can also be taken at the Club during the initial weeks of training. The Club will upload these.

Then Click on “Next” button.

2. Step 1 - Type in our Club name (Souths United Football Club Inc)
3. Step 2 - In Select Registration, choose ‘Player’
4. Step 3 - Select the appropriate Registration Package

U6 – U12 5-a-side 2015
 U14 – U16 5-a-side 2015
 Super Sixes

5. Click ‘Add Package’
6. Click ‘Next’

Acknowledging Terms and Conditions

- Read and acknowledge all Terms and Conditions. These include ones from each of our Governing Bodies (FFA, FQ and FB) as well as the Club’s.
- Click ‘Next’.

Payment Options Screen

- Click Manual Payment at Club. ALL payments must be deposited to our bank account. Details are:

Bendigo Bank
 Souths United FC Registrations Account
 BSB Number 633-000
 Account Number 147614036
 Reference (Surname and Team Name)

Your Registration is now complete

- Click on the ‘Close’ button. You will return to the “Participant Registration” page.
- Your registration is now Pending - Awaiting Payment. This will change to Pending - Awaiting Approval by the Club when payment is processed. Your Registration Status will then be noted as Active. It is ONLY at this point that the player will be permitted to play in games.

Where do I go for Help?

- FAQ’s on the My Football Club website
- Call FFA Call Centre on (02) 8020 4199 or email myfootballclub@footballaustralia.com.au
- If the above options are unsuccessful, call Beth Bolt on 0414 802 190.